



**SRI DEVARAJ URS COLLEGE OF NURSING,
TAMAKA, KOLAR - 563 103**

INTERNAL COMMUNICATION

Format No	ADM -15
Issue Status	02
Rev. Status	00
Date	01.09.2018

Date:16.04.25

CIRCULAR

Members of the Maintenance committee here by informed to attend the meeting on
17/7/25 at 3:00pm in council hall SDUCON

Agenda:

1. Repairing of electrical wire works at SDUCON
2. Painting of hostel kitchen
3. Maintenance of water purifier

Sl. No.	Names	Designation	Position in the committee
1	Prof. Punitha M	HOD of OBG Nursing	Chairperson
2	Mr.Gajendra Singh	Tutor	Member
3	Mr.Rajendra prasad	Tutor	Member
4	Mrs.Suclochana	FDA	Member
5	Mrs.Saritha.V	Asst. Professor	Member
6	Mrs.Rashmi Edwin	Tutor	Member Secretary

Member Secretary

Principal
Sri Devaraj Urs College of Nursing
Tamaka, Kolar-563103



**SRI DEVARAJ URS COLLEGE OF NURSING,
TAMAKA, KOLAR - 563 103**

INTERNAL COMMUNICATION

Format No	PRN-05
Issue Status	02
Rev. Status	00
Date	01.09.2018

Date:20.04.25

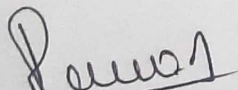
MAINTAINANCE COMMITTEE

Maintenance committee meeting was held on 21/05/25 at 3:00pm in the council hall SDUCON. All the committee members were present for the meeting. Minutes secretary presented the agenda for the meeting

Agenda:

1. Repairing of electrical wire works at SDUCON
2. Painting of hostel kitchen
3. Maintenance of water purifier

Agenda	Content	Action taken
Repairing of electrical wireworks at Hostel and SDUCON	Tube lights and fans and regulators, switches were not working.	Plug, switchboard, regulators lights and fans, were repaired.
Hostel kitchen is untidy	Painting of hostel kitchen	Painting of hostel kitchen was done in mess and corridors
Maintenance of water purifier	Water purified was not in working condition	Repaired water purifier


Member Secretary


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INTERNAL COMMUNICATION

Format No	ADM -15
Issue Status	02
Rev. Status	00
Date	01.09.2018

Date:16-07-24

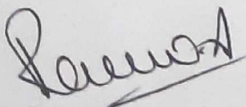
CIRCULAR

Members of the Maintenance committee here by informed to attend the meeting on 17/7/25 at 3:00pm in council hall SDUCON

Agenda:

- 1.. Repairing of electrical wire works at SDUCON
2. Change of water taps at Hostel

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Member Secretary


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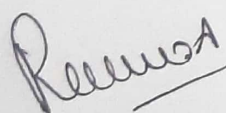
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Agenda:

1. Repairing of electrical wireworks at SDUCON
2. Change of water taps at hostel.

Agenda	Content	Action taken
Repairing of electrical wireworks at Hostel and SDUCON	Tube lights and fans and regulators, switches were not working.	Plug, switchboard, regulators lights and fans, were repaired.
Change of water taps at hostel.	Water taps were leaking	Water taps were replaced in hostel



Member Secretary



Principal
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